

CONFINED SPACE ENTRY PERMIT

<Organization Name>

Instructions on back

Location:			Type of Space:						
Reason for Entry									
Atmospheric Hazards:		<input type="checkbox"/> Oxygen deficiency	<input type="checkbox"/> Combustible gas	<input type="checkbox"/> Toxic contaminants					
Physical Hazards:		<input type="checkbox"/> Mechanical	<input type="checkbox"/> Electrical	<input type="checkbox"/> Heat	<input type="checkbox"/> Chemical/Biological				
Hazard Controls:		<input type="checkbox"/> Ventilation	<input type="checkbox"/> Lockout/Tagout	<input type="checkbox"/> Personal Protective Equipment	<input type="checkbox"/> Other				
Beginning Date:	Beginning Time:	A.M. P.M.	Ending Date:	Ending Time:	A.M. P.M.				
Authorized Personnel									
Entrants' Names with Dept./Shop/ or Company			Attendants' Names with Dept./Shop/ or Company						
Required Equipment									
Communication Methods with Entrants: <input type="checkbox"/> Voice <input type="checkbox"/> Radio <input type="checkbox"/> Phone <input type="checkbox"/> Visual <input type="checkbox"/> Rope signals <input type="checkbox"/> Other									
Communication Methods to Contact Emergency Services: <input type="checkbox"/> Phone <input type="checkbox"/> Radio <input type="checkbox"/> Other									
Personal Protective Equipment: <input type="checkbox"/> Coveralls <input type="checkbox"/> Tyvek® suit <input type="checkbox"/> Leather gloves <input type="checkbox"/> Chemical Resistant gloves									
<input type="checkbox"/> Welding gloves <input type="checkbox"/> Welding hood <input type="checkbox"/> Eye protection <input type="checkbox"/> Hearing protection <input type="checkbox"/> Respiratory protection									
<input type="checkbox"/> Safety shoes/boots <input type="checkbox"/> Hard Hat <input type="checkbox"/> Harness/life line <input type="checkbox"/> Tripod/winch <input type="checkbox"/> Other									
Traffic Control: <input type="checkbox"/> Barricades <input type="checkbox"/> Vests <input type="checkbox"/> Flags <input type="checkbox"/> Signs			Hot works: <input type="checkbox"/> Yes (Hot Works Permit required) <input type="checkbox"/> No						
Atmospheric Testing									
Type of Gas Monitor: _____			Date of Last Calibration: _____						
<u>Tests</u>	<u>Acceptable Entry Conditions</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>7th</u>	<u>8th</u>
<u>Oxygen</u>	<u>19.5-23.5%</u>								
<u>Combustible Gas</u>	<u>Below 10% LEL</u>								
<u>Carbon Monoxide</u>	<u>0-25 ppm</u>								
_____ Initials of Tester									
Approvals									
Entry Supervisor (Print) _____					(Sign) _____				
I assumed the responsibility of Entry Supervisor on (date) _____ at (time) _____									
Entry Supervisor (Print) _____					(Sign) _____ This				
Confined Space Entry Permit has been revoked because:									
Entry Supervisor (Print) _____					(Sign) _____				
Comments:									

CONFINED SPACE ENTRY PERMIT

<Organization Name>

INSTRUCTIONS - Confined Space Entry Permit

The Confined Space Entry Permit process shall be completed before any <organization Name> employee enters a space designated as a "Permit Required Confined Space."

1. Check the Confined Space Inventory to verify that the space that will be entered is listed in the inventory. If it is, use the information found in the inventory listing for identifying the location, type of space, and hazards on the permit. If the information in the inventory is NOT correct or the space is NOT listed, complete a survey form and notify the CEO.
2. Evaluate the known hazards and prepare control measures.
3. Enter the names of the authorized entrants and attendants with the name of their department, shop, or company. All entrants and attendants must have completed Confined Space Awareness and Entry training. Contractors are required to follow their own permit system.
4. Notify the Department CEO before entry. Give the date, time, location and reason for entry. Also give the name of the Entry Supervisor and a means of contacting that person during the entry.
5. At the site, ensure the following items have been implemented:
 - All barricades are in place and caution signs are posted.
 - Hazardous energy has been locked and tagged.
 - An emergency escape plan has been developed. All phones and radios are operational.
 - Retrieval systems (tripod, winch, harness, life line) are in place.
 - Space has been properly ventilated.
 - Personal Protective Equipment is available and in use.
6. Perform atmospheric testing and enter readings on permit. Entrants may not enter space until acceptable entry conditions are verified. Entrants have the right to witness the testing.
7. The Entry Supervisor must sign the permit only after all precautions have been implemented and the atmospheric readings have been taken and found to be acceptable.
8. POST THE PERMIT at the entrance of the space.
9. Enter additional atmospheric readings on permit. For continuous monitoring, enter readings at regular intervals.
11. After the work has been completed and the entrants have left the space, notify the CEO.